

## **MONROE BOROUGH COUNCIL MEETING MINUTES – 09/05/2023**

Location: Monroeton Library Meeting Room, 149 Dalpiaz Drive, Monroeton PA.

The regular meeting of Monroe Borough Council was called to order by Council Vice President Joan Grenell at 6:15pm, opening with the pledge of allegiance.

Present were Council Vice President Joan Grenell, members Bill Shaw, Brenda Munkittrick, and Leo Wills. Council President Dan Troup, Amy Calaman, Eric West and Mayor Seth Wills were absent. Also present were Secretary/Treasurer Laura Hewitt, Ordinance Enforcement Officer Kurt Lafy, Borough Maintenance and Roadmaster Al Pronti, plus members of the public (listed on sign-in sheet.)

**Minutes** from the August 7, 2023 meeting were passed unanimously by a Shaw/Wills motion.

The **treasurer's report** for August was approved, with a Munkittrick/Shaw motion to pay bills as presented. As Amy was absent, the reconciliations and time sheets were taken by Joan for later review. Budget vs Actual reports through August were delivered to Joan and Dan.

**Correspondence** received in August was reviewed, none required action.

**Public Participation:** Martin Lauber asked for an update from the state police; Laura will invite them to attend the October meeting. John Tomaszewicz noted the poor repair work done on our streets compared to Towanda's Packer and Kingsbury streets, and recommended we learn which company did their street work for our future repairs. Rosemary Minarsky noted the additional trees, branches, and roots now under the bridge and pinned against the pylons. She requested action before the next flooding event. Because the bridge is state owned, Kurt will check with PennDOT first, and will also contact other contractors for pricing.

### **Borough Reports:**

**Library:** report submitted, on file.

**Fire:** report submitted, on file.

**Ordinance Enforcement:** report submitted, on file. Kurt reported that the maintenance section ordinance is now 95% complete, noting he is putting landlord responsibilities into a separate section. Leo noted there is a line of sight issue coming from the north exit from Dandy Market; Kurt will contact them to address, since sight lines are already in existing ordinances.

**Levee Project:** nothing new to report this month.

**Streets:** Eric Casanave needs a meeting w/streets committee to determine which streets should be included in the LSA grant request he is preparing for **street paving**. This needs to be coordinated as soon as possible since grant application deadline is early October.

Al gave an update on work done last month. He also noted that his current help, Lucus, has reduced hours available since returning to school. Council agreed Al may bring **Damian Wells** back to work as needed.

**(Streets continued)** No progress was noted yet on the promised **sound barrier** at Chesapeake's water takeout location.

After some discussion regarding the speed radar sign, a Wills/Munkittrick motion was passed to approve RESOLUTION 2023-03 authorizing submission of a Traffic Signal Maintenance Agreement. In addition, a Munkittrick/Wills motion was passed approving the expenditure of funds not to exceed \$600 for the purchase of a trailer to mount the radar sign.

**Buildings/Grounds:** – Laura noted an inordinate amount of difficulty both she and Katie (NTRPDC) had getting timely and complete instructions just to register to apply for the **KPL grant for brick pointing**. Katie was not able to begin the application until just today. Laura will meet with Katie on 9/7 to review and continue work on the application.

**Vandalism:** As noted above, Laura will ask someone from the State Police to attend our next meeting for an update on unresolved issues from this past spring.

**Fall Cleanup** – is scheduled for October 6&7, and will be advertised on the SATURDAY before, Sept 30<sup>th</sup>. Flyers have already been posted on bulletin boards and in the Library.

**Fire Escape:** remains on Al's 'to-do' list.

**Public Utility:** A Wills/Munkittrick motion passed unanimously to hire Stiffler/McGraw to re-inspect the bridge lighting and complete a report to submit to PennDOT at an agreed upon fee of \$1,500.

**Water/Sewer (TMA):** While some work has obviously been done on the 'punch list,' it is still "rough" by the post office, and Council is not happy with the end result.

**Finance & Insurance:** Laura did not yet move the **Act 13 funds** from C&N to PLGIT, due to the brick pointing grant work taking so much of her time. It should be done this month. A reminder was also shared with Council that **budget work** will begin next month, with two meetings already scheduled and advertised, for October 2 AND October 16.

**Mayor:** absent, no report.

**EMC:** no report

**New/Other Business:** Because Dan was absent this evening, Laura requested and received permission to be the second signer on her own and Kurt Lafy's paychecks and reimbursement checks.

The meeting was adjourned at 7:35 pm by a unanimous Wills/Munkittrick motion.

(NOT OFFICIAL WITHOUT SIGNATURE AND SEAL)

Respectfully submitted by Laura H Hewitt, Borough Secretary